


**Madhya Pradesh State Agriculture Marketing Board, 26
Kisan Bhawan, Arera Hills, Bhopal, M.P. – 462011**

Date: 27.11.2019

No:Board/Fina./2019-20/2323

Notice Inviting EOI (Expression of Interest)

Madhya Pradesh State Agriculture Marketing Board invites Expression of Interest (EOI), from qualified and experienced agencies for **Empanelment of Architects/Infrastructure Planners/Corporation/PSU for Madhya Pradesh APMC infrastructure planning.** Document Fees **Rs. 1000/-** (Rupees One Thousand only) payable online on MP tenders Portal <https://mptenders.gov.in>. The Due date for Submission of EOI is 18.12.2019 time 17:30. The detailed EOI document can be downloaded from <https://mptenders.gov.in> and <http://mpmandiboard.gov.in> (Tender ID 2019_MPSAM_66244)


Managing Director
Madhya Pradesh State Agriculture Marketing
Board, Bhopal,

Expression Of Interest

Expression of Interest for Empanelment of Architects/Infrastructure Planners/corporation/PSU for Madhya Pradesh APMC infrastructure planning

Madhya Pradesh State Agriculture Marketing Board, 26 Kisan Bhawan, Arera Hills, Bhopal, M.P. – 462011 Phone: +91-755-2553429 Fax: +91-755-2553806

Website: www.mpmadboard.gov.in

DISCLAIMER

All information contained in this EOI document provided/ clarified is in the good interest and faith. This is not an agreement and this is not an offer or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the presentation of this EOI document, the interested firms shall satisfy it-self that the document is complete in all respects. The information published in this document is not intended to be exhaustive. Interested respondents are required to make their own enquiries and assumptions wherever required.

Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the EOI document is complete in all respects and firms submitting their bids are satisfied that the EOI document is complete in all respects.

Madhya Pradesh State Agriculture Marketing Board (MPSAMB) reserves the right to reject any or all of the applications submitted in response to this EOI document at any stage without assigning any reasons whatsoever. MPSAMB also reserves right to withhold or withdraw the process at any stage with intimation to all who have submitted their applications in response to this EOI. Madhya Pradesh State Agriculture Marketing Board reserves the right to change/ modify/ amend any or all of the provisions of this EOI document without assigning any reason. Any such change would be communicated to the applicants by posting it on the website of Madhya Pradesh State Agriculture Marketing Board (www.mpsamb.gov.in).

Neither Madhya Pradesh State Agriculture Marketing Board nor their employees and associates will have any liability to any prospective Respondent interested to apply or any other person under the law of contract to the principles or resolution or unjust enrichment or otherwise for any loss, expense or damage which may raise from or be incurred or suffered in connection with anything contained in this EOI document, any matter deemed to form part of this EOI document, the award of the Assignment, the information and any other information supplied by or on behalf of Madhya Pradesh State Agriculture Marketing Board or their employees or otherwise arising in any way from the selection process for the Assignment.

Information provided in this document or imparted to any respondent as part of EOI process is confidential to Madhya Pradesh State Agriculture Marketing Board and shall not be used by the respondent for any other purpose, distributed to, or shared with any other person or organization.

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Notice Inviting EOI (Expression of Interest)

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1.	Issuance of EOI Document	28.11.2019 Time 11:30
2.	Last Date and Time for receipt of queries for Pre Bid (email ID : mdmandiboard@gmail.com and civilsalil@gmail.com)	09.12.2019 Time 17:30
3.	Pre-Bid Conference will be held in (Madhya Pradesh State Agriculture Marketing Board, Meeting Room, 3rd Floor, 26 Kisan Bhavan, Arera Hills Bhopal-11)	11.12.2019 Time 14:00
4.	Last Date, Time and Venue for Submission of EOI Response. Venue: Madhya Pradesh State Agriculture Marketing Board, Meeting Room, 26 Kisan Bhavan, Arera Hills Bhopal-11	18.12.2019 Time 17:30
5.	Opening of Offers	20.12.2019 Time 11:30

The detailed EOI document can be downloaded from <http://mpmandiboard.gov.in> and mptenders portal <https://mptenders.gov.in> .

Managing Director
Madhya Pradesh State Agriculture Marketing Board,
Bhopal, Madhya Pradesh

Note: The cost of EOI document is Rs. 1,000/- INR (Rupees One thousand only) payable online on mptenders portal <https://mptenders.gov.in> .

1. MADHYA PRADESH STATE AGRICULTURE MARKETING BOARD

In Madhya Pradesh regulatory framework for agricultural marketing is unique and consists of two distinct set of measures. One of these is development and regulation of primary markets, popularly called "Regulated Markets" and the second set is the regulation of market through a series of legal instruments.

Regulation of primary markets was taken up as an institutional innovation and construction of well laid-out market yard was considered as an essential requirement of effective implementation of the regulation programme. As the programme was a developmental-cum-legal measure, it took considerable time to extend it to a wider scale. Berar Cotton and Grain Market Law, 1897 will be long remembered as the first law which provided the basis for the regulation of markets all over the country. Till 1950 there was no regulated market in the state. The then Government of Madhya Bharat passed the Madhya Bharat Agricultural Produce Market's Act in 1952, this was modeled mostly on the lines of Bombay Act. With the reorganization of the state in 1956, more than one Act was operative simultaneously in different regions of the state. The programme got momentum after passing of the Madhya Pradesh Agricultural Markets Act, 1960 which came in force w.e.f 15th October, 1960.

Further in accordance with the recommendations of the National Agriculture Commission, the M.P. State Agricultural Marketing Board i.e. MPSAMB (also known as Mandi Board) has come into existence w.e.f 1973 under the provisions of M.P. Krishi Upaj Mandi Adhiniyam 1972.

2. BACKGROUND

In Madhya Pradesh regulatory framework for agricultural marketing is unique and consists of two distinct set of measures. One of these is development and regulation of primary markets, popularly called "Regulated Markets" and the second set is the regulation of market through a series of legal instruments. Further in accordance with the recommendations of the National Agriculture Commission, the M.P. State Agricultural Marketing Board i.e. MPSAMB (also known as Mandi Board) has come into existence w.e.f 1973 under the provisions of M.P. Krishi Upaj Mandi Adhiniyam 1972.

Expressions of interest are invited from reputed Architects/ Infrastructure Planners/corporation/PSU for taking comprehensive MP APMC infrastructure planning including preparation of Plans, lay outs, Designs (Structural, plumbing, Electrical, etc) Interior Designs, Estimates of Cost, etc. Architects/ Infrastructure Planners /corporation/PSU who have experience in the field of infrastructure and have a requisite experience of works of similar nature in Government, Semi-Government/PSU/large Private Sector Company of five years, are eligible to apply for empanelment.

Those who have worked with Central or the States government in preparing lay out plans and/or empanelled consultancy firm can also apply.

The Architects/ Infrastructure Planners/corporation/PSU will be selected as per guidelines as indicated in the annexed TOR, MPSAMB will only provide list of empanelled consulting firm to the states for the purpose of indicated in the TOR. Thereafter all relevant conditions, assignment, agreements, MOUs etc as applicable by the concerned state shall apply for further work/ assignments.

Managing Director
Madhya Pradesh State Agriculture Marketing Board,
Bhopal,

TERMS OF REFERENCE (TOR) FOR Architects/ Infrastructure Planners/corporation/PSU

A. OBJECTIVES

MPSAMB requires the services of suitably qualified and registered Architects/ Infrastructure Planners/corporation/PSU to provide Comprehensive Public APMC infrastructure planning and consultancy services including preparation of Plans, Designs, Interior Designs, Estimates of Cost, etc. for various APMC related Infrastructure Works across the country.

B. PURPOSE OF WORK

MPSAMB will empanel technically qualified Architects/ Infrastructure Planners/corporation/PSU working in the field of Infrastructure planning and design for providing technical support to the states for Comprehensive planning of APMC facilities on relevant State and GOI guidelines. The list of empanelled Firms /planners will be shared with states/UT for need based hiring. MPSAMB will be free to engage firms from the list and sign MoU between the parties as per MPSAMB's specific scope of work.

C. SCOPE OF SERVICES

1. PPR-Preparation of preliminary drawings after preliminary survey, modifying as per client's instructions and then submitting the final Architectural Drawings, cross sectional drawings and two side elevation along with 3D view and cost estimate
2. DPR- Submission of Architectural Drawing after carrying out field survey (Table survey/Total Station Survey, Contour mapping), Structural Design and Drawing, PHE Design and Drawing, plumbing, drainage and sewerage. Electrification Design and Drawing, Mechanical Design and Drawing, External development and other APMC infrastructure work including preparation of detailed Estimates, Bill of Quantities, Valuation of existing building etc., Proposal for Utility Shifting and Tender Documents after conducting soil test (required as per scale of the project) in three sets.
3. Design must ensure no water logging inside and outside the building,
4. Design should consider rain harvesting, green building concept, light, water, sun light, rain, wind and other climate conditions.
5. DPR should be considering to seismic zone, fire safety norms and NBC. Design should conform to various GoI / states building by – laws, fire safety norms etc and quality parameters
6. Site development, Boundary wall, Driveway, Landscaping drawings will also form part of DPR.
7. Detailed Estimates for all the above works.
8. Interior designs and Estimates for interior works.
9. Helping in obtaining statutory approval wherever required
10. Helping in vetting of structural design from institute of repute such as NIT/IIT or any other institute as per direction of client.
11. Submission of structural stability certificate from the competent structural engineer.
12. Helping in finalization of the tender and execution of the agreement.
13. Design should be disabled, elderly and visually challenged and gender friendly.

4. Eligibility Criteria:-

The application of Architects/ Infrastructure Planners/corporation/PSU will be scrutinized and those who fulfill the criteria will be called for interview. The firm shall be evaluated on the basis following criteria:-

- a. A registered firm with availability of architect, an individual architect with established linkages/association/ partnership with Infrastructure planner, civil engineer, electrical engineer, public APMC expert (to be substantiated with documentary evidence).
- b. Have undertaken or completed consultation for at least five projects with Govt. /Semi Govt. /PSU in the last five years. (To be substantiated with documentary evidence).
- c. Documentary proof of preparing/drafting guidelines/ layout for Government of India/states and related PSUs.
- d. Experience of firm in the field of comprehensive public Infrastructure planning.
- e. Awards / accreditation from national / international bodies will gain grace points

Performance criteria: - The firm to carry out the work within the time schedule. (PPR-15 Days, DPR-45 Days, Repeat Job –..... Days, Repair and renovation-30 Days).

Bid Valadity:- Valadity Of Bid 90 days

5. Special Conditions

- i. The gross annual turnover should be certified by the Chartered Accountant. In case, if no turnover is shown in any year it would be considered as no turn over in that particular year, for working out the average.
- ii. Architect or Associated Architect should be registered with Council of Architecture, India. Individual architects if applying should have at least five sanctioned public/ State/Central government projects or have Documentary proof of preparing/drafting guidelines/layout plans for Government of India/states and related PSUs.
- iii. All pages of the documents should be signed and stamped by the authorized person of the organization. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting.
- iv. The applicant may furnish any additional information which they think is necessary to establish their capabilities to successfully complete the envisaged work. It is, however, advised not to furnish superfluous information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the Employer.
- v. Even though an applicant may satisfy the above requirements, still they would be liable for disqualification if they have:
 - a. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the qualification documents.

b. In case the applicant company is already put on Debar list of MPSAMB or black listed by any of government department then the applicant will not be considered for empanelment.(Need to Submit the declaration for the same)

c. Any effort on the part of the applicant or their agent to exercise influence or to pressurize the employer (Canvassing of any kind is prohibited).

6. FINAL DECISION MAKING AUTHORITY

MPSAMB reserve the right to modify the eligibility criteria, to decide on cutoff date of implementation, to accept or reject any application, to annul the qualification process, to reject all applications or accept new applications at any time, without assigning any reason or incurring any liability to the applicants.

To Apply:

Procedure for Participation in e-Tendering

1. **Registration of Bidders on e-Tendering System:**

All the bidders have to enrol their respective firms on the portal <https://www.mptenders.gov.in>. For more details may contact support-eproc@nic.in. Helpdesk phone numbers are available on website.

2. **Digital Certificate:**

The bids submitted online should be signed electronically with a Class III Digital Certificate to establish the identity of the bidder submitting the bid online. The bidders may obtain Class III Digital Certificate issued by an approved Certifying Authority authorized by the Controller of Certifying Authorities, Government of India. A Class III Digital Certificate is issued upon receipt of mandatory identity proofs along with an application. Only upon the receipt of the required documents, a Digital Certificate can be issued. For details please visit cca.gov.in.

Note:

i. It may take upto 7 working days for issuance of Class III Digital Certificate; hence the bidders are advised to obtain the certificate at the earliest. Those bidders who already have valid Class III Digital Certificate need not obtain another Digital Certificate for the same.

The bidders may obtain more information and the Application Form required to be submitted for the issuance of Digital Certificate from cca.gov.in

- ii. *Bids can be submitted till bid submission end date. Bidder will require digital signature while bid submission.*

The digital certificate issued to the Authorized User of a Partnership firm / Private Limited Company / Public Limited Company and used for online bidding will be considered as equivalent to a no-objection certificate / power of attorney to that user.

In case of Partnership firm, majority of the partners have to authorize a specific individual through Authority Letter signed by majority of the partners of the firm. In case of Private Limited Company, Public Limited Company, the Managing Director has to authorize a specific individual through Authority Letter. Unless the certificate is revoked, it will be assumed to represent adequate authority of the specific individual to bid on behalf of the organization for online bids as per information Technology Act 2000. This Authorized User will be required to obtain a Digital Certificate. The Digital Signature executed through the use of Digital Certificate of this Authorized User will be binding on the firm. It shall be the responsibility of Management / Partners of the concerned firm to inform the Certifying Authority, if the Authorized User changes, and apply for a fresh Digital Certificate for the new Authorized User.

3. Set Up of Bidder's Computer System:

In order for a bidder to operate on the e-tendering System, the Computer System of the bidder is required to be set up for Operating System, Internet Connectivity, Utilities, Fonts, etc. The details are available at <https://www.mpeproc.gov.in>

4. Key Dates:

The bidders are strictly advised to follow the time schedule (Key Dates) of the bid on their side for tasks and responsibilities to participate in the bid, as all the stages of each bid are locked before the start time and date and after the end time and date for the relevant stage of the bid as set by the Department.

5. Preparation and Submission of Bids

The bidders have to prepare their bids online, encrypt their bid Data in the Bid forms and submit Bid of all the envelopes and documents related to the Bid required to be uploaded as per the time schedule mentioned in the key dates of the Notice inviting e-Tenders after signing of the same by the Digital Signature of their authorized representative.

6. Purchase of Bid Document

For purchasing of the bid document bidders have to pay Service Charge online ONLY which is Rs. [as per Bid Date Sheet]. Cost of bid document is separately mentioned in the Detailed NIT. The Bid Document shall be available for purchase to concerned eligible bidders immediately after online release of the bids and upto scheduled time and date as set in the key dates.

The payment for the cost of bid document shall be made online through Debit/Credit card , Net banking or NEFT Challan through the payment gateway provided on the portal.

7 Withdrawal, Substitution and Modification Of Bids

Bidder can withdraw and modify the bid till Bid submission end date.

Annexures-A

- 1 Power of attorney for signing the documents
- 2 Letter of Transmittal – Form A
- 3 Structure and organization of Architectural consultant / Firm – Form B
- 4 Financial information – Form C
- 5 Empanelment with various government, semi – government / P.S.U or large sector companies – Form D.
- 6 List of Awards and Accreditation – Form -E
- 7 An affidavit executed after publication of EOI- Form 'F'
- 8 Details of similar works during the last 5 years – Form G.
- 9 Technical Manpower – Form H

Form - A

LETTER OF TRANSMITTAL

To
Managing Director
Madhya Pradesh State Agriculture Marketing Board, Bhopal, Madhya Pradesh

SUB: Expression of Interest for Architects/Infrastructure Planners/corporation/PSU

Madam/Sir,

Having examined the details given in Expression of Interest for the above work, we hereby submit our qualification and relevant documents

1. I/We hereby certify that all the statements made and information supplied in the enclosed Forms are true and correct.
2. I/We have furnished all information and details necessary for Empanelment and have no further pertinent information to supply.
3. I/We hereby confirm that we have read and understood all the stipulations given in this Empanelment documents and the decision of MPSAMB with regard to our prequalification shall be final and binding on us.
4. I/We confirm that we are registered with the Council of Architecture of India.

Signature of Authorized Signatory

Form - B

STRUCTURE AND ORGANIZATION

1.	Name and Address of applicant.	:	
2.	Group for which empanelment application made for	:	
3.	Telephone No. and Fax No. and E-mail id	:	
4.	Legal status of the applicant (attach copies of original documents defining the legal status) The applicant is: a. An Individual b. A Proprietary Firm c. A firm in partnership d. A Limited Company (Architects/Infrastructure Planners/corporation/PSU)	:	
5.	Name of Partners / Directors with their addresses, Telephone numbers, Fax and Email.	:	
6.	Designation of individuals authorized to act for the Organization.	:	
7.	Details of Registration/Membership with the council of Architects (Attach copy)	:	
8.	Has the applicant, or any constituent partner in case of partnership firm, has any pending litigation in the name of his organization? If so give details.	:	
9.	Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	:	
10.	Other details: a) PAN No. b) Service tax Registration No. (Copies to be enclosed)	:	
11.	Any other information considered necessary but not included above.	:	

Signature of Authorized Signatory

Form - C

FINANCIAL INFORMATION

Turn over for last five years from consultancy services:

S.No.	Financial Year	Amount (in Rs. Lakh)
1	2014-2015	
2	2015-2016	
3	2016-2017	
4	2017-2018	
5	2018-2019	

Note: In addition to the above the applicant has to submit the following documents/ Information:

S.No	Documents/Information	Attached (Yes/No)	Remark If Any
1	Copy of Audited Balance Sheet(s) for the last five years		
2	Copy of valid Service Tax Number.		
3	Copy of PAN/ TAN card.		
4	Details of litigations, if any.		
5	Other relevant details, if any.		

Signature of Authorized Signatory

Form -D

EMPANELMENT AND WORK EXPERIENCE WITH VARIOUS GOVERNMENT, SEMI-GOVERNMENT / PSU OR LARGE PRIVATE SECTOR COMPANIES FOR INFRASTRUCTURE PLANNING OR CONSTRUCTION

S. No.	Name and Address of Organization	Category of Empanelment/Type of Work	Period of Empanelment/Work

Signature of Authorized Signatory

Form -E

AWARDS AND ACCREDITATION

S. No.	Name & Country of Award	International / National Award	Name of Project	Year of Award

Signature of Authorized Signatory

Form -F

AFFIDAVIT

(To be furnished on Rs. 100 Stamp Paper & Certified by Notary)

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s _____
_____ has been blacklisted nor has been debarred by any government department, in India.
3. The undersigned hereby authorizes and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Department Project implementing agency.

(Signed by an Authorized Officer of the Firm)

Title of Officer

Name of Firm

Date

Form - G

DETAILS OF SIMILAR WORKS DURING THE LAST 5 YEARS

S. No.	Name of work	Scope of Services	Cost of Project	Date of Start	Date of Completion	Name & Address of the client	Type of Building

The following documents are to be enclosed for each of the above work:-

Copy of Agreement / Award letter

Signature of Authorized Signatory

Form -H

Technical Manpower

Employee of Firm Linked/Short Term hiring

(Please tick)

S.No	Technical Profession	Name	Designation	Qualification	Total Years Of Experience	Remarks	Attachment	(Please tick)
1.	Architect							
2.	Structural Consultant							
3.	Electrical Consultant							
4.	Plumbing & Water Supply Consultant							
5.	Landscape Consultant							
6.	Interior Design Consultant							
7.	Any Other Professionals							

Signature of Authorized Signatory